

Job title: Class Teacher

Salary: Main Scale/UPS

Reporting to: Head of Year/Assistant Head of School

Main Purpose

The teacher will:

- Fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document
- Meet the expectations set out in the Teachers' Standards
- Be responsible for the learning, progress and achievement of all pupils in the class ensuring equality of opportunity for all
- Be responsible and accountable for achieving the highest possible standards in work and conduct for all pupils
- Treat pupils with dignity, building effective relationships rooted in mutual respect, and at all times observing expectations appropriate to a teacher's professional position
- Work proactively and effectively in collaboration and partnership with learners, parents and carers, governors, other staff and external agencies in the best interests of all pupils
- Take responsibility for promoting and safeguarding the welfare of all children within the School

Duties and Responsibilities

Teaching

- Plan and teach well-structured lessons to assigned classes, following the school's plans, curriculum and teaching and learning approaches
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
- Adapt teaching to respond to the strengths and needs of all pupils
- Set high expectations which inspire, motivate and challenge all pupils
- Promote and be accountable for the best attainment, progress and outcomes of all pupils
- Demonstrate good subject and curriculum knowledge
- Participate in arrangements for preparing pupils and undertaking statutory assessments, screenings and checks

Whole-school organisation, strategy and development

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's values and vision
- Make a positive contribution to the wider life and ethos of the school

[Class Teacher Job Description and Person Specification](#)

- Work with others on curriculum and pupil development to secure co-ordinated outcomes
- Provide cover, in the unforeseen circumstance that another teacher is unable to teach

Health, safety and behaviour

- Promote the safety and wellbeing of all pupils, raising and recording concerns in line with the school's safeguarding procedures
- Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment
- Be a positive role model and demonstrate consistently the positive school attitudes, values and behaviour, which are expected of pupils

Professional development

- Take part in the school's appraisal procedures
- Take part in further training and development in order to improve own teaching
- Where appropriate, take part in the appraisal and professional development of others
- Regularly review the effectiveness of your teaching and assessment procedures and its impact on pupils' progress, attainment and wellbeing, refining your approaches where necessary responding to advice and feedback from colleagues

Communication

- Communicate effectively with pupils, parents, carers and colleagues and follow the school's communication procedures

Working with colleagues and other relevant professionals

- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Develop effective professional relationships with colleagues

Personal and professional conduct

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities

Management of staff and resources

- Direct and supervise support staff and volunteers assigned to them, and where appropriate, other teachers
- Where appropriate, contribute to the recruitment and professional development of other teachers, support staff and students.
- Effectively deploy resources delegated to them

Other areas of responsibility

- The teacher will be required to safeguard and promote the welfare of children and young people, and follow school policies and the staff code of conduct.

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. The post holder may be required to do other duties appropriate to the level of the role, as directed by the headteacher or line manager.

Safeguarding:

Beaver Road Primary School is committed to safeguarding and protecting the children that we work with. As such, all posts are subject to a safer recruitment process, including the disclosure of criminal records and vetting checks. The post holder will be required to complete an enhanced Disclosure Barring Service (DBS) Check with appropriate barred list checks, or the equivalent, and must be eligible to work in the UK.

We ensure that we have a range of policies and procedures in place which promote safeguarding and safer working practice across the school. This is in line with statutory guidance Keeping Children Safe in Education and The Education Act and we expect all staff and volunteers to share this commitment.

Person specification

Criteria	Qualities
Qualifications and experience	<ul style="list-style-type: none"> • Qualified teacher status • Degree • Evidence of continuing and recent professional development relevant to the post • Successful primary teaching experience
Skills and knowledge	<ul style="list-style-type: none"> • Knowledge of the National Curriculum/Early Years Foundation Stage Curriculum • Knowledge of effective teaching and learning strategies • A good understanding of how children learn • Ability to adapt teaching to meet pupils' needs • Ability to build effective working relationships with pupils • Knowledge of guidance and requirements around safeguarding children • Knowledge of effective behaviour management strategies • Clear understanding of assessment monitoring and the important impact this can have on progress and outcomes • Good ICT skills, particularly using ICT to support learning • Good understanding of the importance of culture and ethos and how this impacts on morale, high expectation and high standards
Personal qualities	<ul style="list-style-type: none"> • A commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school • Enthusiasm and dedication to inspire others and achieve high expectations of children's attainment and progress • Ability to work under pressure and prioritise effectively • Commitment to maintaining confidentiality at all times • Commitment to safeguarding and equality • Ability to communicate effectively and develop effective relationships with all members of the school community • Flexible, energetic, adaptable and has the ability to use initiative

Notes:

This job description may be amended at any time in consultation with the post holder.

Additional clarification of requirements of the post include:

Safeguarding

Is responsible for the protection and safeguarding of all children and displays a commitment to this.

Completed all relevant and statutory training and demonstrates qualities required to safeguard and promote the welfare of all children.

Has up-to-date knowledge and understanding of relevant legislation and guidance in relation to working with, and the protection of, children.

Promoting Equality and Diversity

Understand how knowledge of our diverse communities can help us to deliver effective services and reduce disadvantage.

Listen to contributions made to service development without prejudice.

Care

Listen and respond to children's needs, seeking out innovative ways of consulting and engaging them.

Network with others to develop services for the benefit of the children.

Developing Self and Others

Be willing to share learning and encourage others to do the same. Coach and mentor others.

Listen to others and respond to their needs. Apply a range of development activities to develop and train staff.

Strives for improvement and take responsibility for own development. Be self-confident and lead by example.